



**Commission Minutes
for
Regular Session
November 13th, 2006**

Commission Members Present: Marshall Froyd (Commission Chairman)
Nancy Erickson (City Council)
Ron Johnson (City Council)
Jack Frost (County Commission)
Harold Van Leeuwen (Secretary)(Airport Manager)

Commission Members Absent: Ron Otterstad (County Commission)

Others Present Mike Karvakko (Apt Engineer) (Karvakko Engineering)

Approval of Minutes: *Approval of minutes for the regular session meeting of October 19th, 2006.* Motion to approve minutes as written was made by Commissioner Frost and seconded by Commissioner Erickson. All present voted aye, motion to approve carried.

Approval of Bills: *Bills for period October 19th through November 13th, 2006 were presented by Manager Van Leeuwen in the amount of \$339,026.39 for approval for payment with stipulation that payment of the following two (2) bills is contingent upon receipt of the funds from MnDot:*

NorthStar Materials, Inc	#6180	\$ 268,830.55
Ross Lewis Sign Co.	#6179	\$ 49,867.00

Motion to approve payment with the stipulation requiring receipt of funds from MnDot prior to payment of the above specified invoices was made by Commissioner Erickson, seconded by Commissioner Frost, all present voted aye. Motion to pay the bills as presented carried.

Reports:

Enplanements: Manager Van Leeuwen reported to the commission that enplanements continued to remain well behind the previous years approximately by 13%. He provided a brief update of the current status of Northwest Airlines and Mesaba. The month of October was within 2.9% of the previous year, which was a significant improvement.

All other reports were deferred to the next regular scheduled commission meeting.

New Items: The only new item brought to the commission this month was a proposal by Manager Van Leeuwen for the Airport Commission to adopt an "Airport Variance Application" form and fee schedule associated with Airport Variance Applications. After a brief discussion Commissioner Erickson made a

motion to adopt the form as designed and presented with a fee schedule of a single fee, regardless of distinction of residential, commercial, etc. This fee is to match the fee assigned by the City of Bemidji to their residential applications. For 2007 that fee is to be \$300.00. Motion to adopt the form and the proposed \$300 fee was seconded by Commissioner Johnson, all presented voted aye. The form and fee for airport variance applications is adopted effective 1 January, 2007.

Chairman Comments: None

Next meeting: Next meeting will be the December 21st, 2006 @ 4pm in the airport conference room..

Adjourn: Motion to adjourn made by Commissioner Erickson, seconded by Commissioner Frost. Meeting adjourned at 12:35 pm.

Respectfully submitted

Harold M. Van Leeuwen, Jr
Manager
Bemidji Regional Airport