



Commission Minutes
for
Special Session
August 28th, 2007

Commission Members Present: Marshall Froyd (Commission Chairman)
Ron Johnson (City Council)
Ron Otterstad (County Commission)

Harold Van Leeuwen (Secretary)(Airport Manager)

Commission Members Absent: Nancy Erickson (City Council)
Jack Frost (County Commission)

Others Present: Mike Karvakko (KEI)

Special Session Items:

1. **State Grant for MALSR for Runway 13:** Manager Van Leeuwen presented the State Grant Agreement for the MALSR (Approach Lighting system) for runway 13. This state grant is for 100% of the cost to less than the grant amount of \$750,000. Commissioner Otterstad proposed acceptance of the grant by presenting adoption of Bemidji Regional Airport Commission Resolution #125 "Authorization to execute Minnesota Department of Transportation Grant Agreement (91684) for Airport Improvement excluding land acquisition". The motion to adopt resolution #125 was seconded by Commissioner Johnson, all presented voted aye. Resolution #125 was adopted.

2. **Issuance of HNTB Task order #7 for MALSR for Design:** Manager Van Leeuwen presented for approval to execute HNTB Task order #7 for design and construct of the approach lighting system for Runway 13. This task order is for \$60,300 and is fully funded under the state grant agreement. Motion to approve execution of this task order was made by Commissioner Johnson, seconded by Commissioner Otterstad, all present voted aye. Execution of Task order #7 is approved.

3. **Award of Runway 13 MALSR contract:** The commission was presented the results of the contractor bids for the construction and installation of the Approach lighting system for runway 13. Manager Van Leeuwen provided the commissioners the bid tabs showing the following results:

Company	Amount
Strata	\$ 518,260.00
Home Menders	\$ 572,900.00
DEG Enterprises, Inc	\$ 824,894.00

Commissioner Otterstad presented the motion to select Strata Corporation the contract to construct and install the Approach lighting system for Runway 13, motion was seconded by Commissioner Johnson, all present voted aye. Motion to award the contract to Strata Corporation carried.

4. **Change order for MALSR Foundation work to NorthStar:** Manager Van Leeuwen explained the need to have Northstar do the in runway foundation for the MALSR for runway 13 done as a part of the ongoing runway reconstruction. This is also funded under the state grant and is for \$85,045. Award of this as a change order is the most effective means to get the work done. Commissioner Johnson submitted a motion to execute the change order to the current project by Northstar, motion seconded by Commissioner Otterstad, motion carried. All presented voted aye. The change order is executed.

Adjourn: Motion to adjourn was made by Commissioner Otterstad, seconded by Commissioner Johnson. The special session was adjourned at 12:30.

Respectfully submitted

Harold M. Van Leeuwen, Jr
 Manager, Bemidji Regional Airport